



Bernburg  
Dessau  
Köthen

**Hochschule Anhalt**  
University of Applied Sciences

**IMS e. V.** – Institute for Membrane and Shell  
Technologies, Building and Real Estate e.V.  
Institute at **Anhalt University**

Hochschule Anhalt  
IMS e.V.  
Prof. Dr. Robert Off  
Postfach 2215  
06818 Dessau-Roßlau

**Contact Persons:**  
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Heike Kleine

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[www.ims-institute.org](http://www.ims-institute.org)  
[www.membranestructures.de](http://www.membranestructures.de)

**Germany**

**Application form for admission to the study courses Master (M.Eng) and Archineer®  
in Membrane Structures**

**Personal Details**

Titl (Prof., PhD, Dr., etc.)		
Surname		
First name		
Place / Country of birth		/
Sex / Date of birth	Male <input type="checkbox"/> Female <input type="checkbox"/> / (dd.mm.19yy)	
Nationality/Pass-No.		/

**Correspondence address \*:**

(Please fill in the address the way regular mail will reach you)

c/o. or Company		
Address line 1		
Address line 2		
Address line 3		
Address line 4		
Address line 5		
Address line 6		
<b>Country</b>		
Phone-Nr./ e-mail	+ <input type="text"/>	/ <input type="text"/>

**Private address \*:**

(only if different from 2./ to appear in the admission and visa related documents)

c/o. or Company		
Address line 1		
Address line 2		
Address line 3		
Address line 4		
Address line 5		
Address line 6		
<b>Country</b>		
Phone-Nr./ e-mail	+ <input type="text"/>	/ <input type="text"/>

**Educational background**

(The course is applicable also for interests with non-academic background)

Highest qualification (B. or M. or PhD)	<input type="text"/>
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<b>Study course for highest qualification</b>	<input type="text"/>	
Name of the University	<input type="text"/>	
Location of the University	<input type="text"/>	
Qualification /completion date	<input type="text"/>	/ <input type="text"/>
Number of Semesters / ECTS	<input type="text"/>	/ <input type="text"/>

<b>Previous Study Course</b>	<input type="text"/>	
Name of the University	<input type="text"/>	
Location of the University	<input type="text"/>	
Qualification /completion date	<input type="text"/>	/ <input type="text"/>
Number of Semesters / ECTS	<input type="text"/>	/ <input type="text"/>

## Professional career / performed jobs

(Please insert only jobs related to the study program)

Actual Job/profession	
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Kind of job	
Company	
Duration	From: <input type="text"/> to: <input type="text"/>

Kind of job	
Company	
Duration	From: <input type="text"/> to: <input type="text"/>

Kind of job	
Company	
Duration	From: <input type="text"/> to: <input type="text"/>

## Processing Fee

For processing of the application a fee of 375 € is charged, due after successful pre-check. It covers all expenses for application including the handling fee at uni-assist. Please transfer the requested amount of money to the following banking account. Final admission documents will not be provided before this fee is credited at the account of IMS.

For more convenient payment please use the paypal button at our website [www.membranestructures.de](http://www.membranestructures.de).

Payee: IMS e.V.  
Credit Institution: Sparda-Bank Augsburg eG  
BIC/SWIFT-Code: GENODEF 1S03  
IBAN: DE 37 720 905 000 100 793990

Reason for payment: Processing Fee Master Membrane Structures (+ your name)

## Declaration

I explicitly agree on the following (please check mark):

- My email address may be shared among participants of the IMS programs.
- Pictures of me taken during the program may be published on IMS websites and platforms as there are facebook, linked-in etc.
- My email address may be stored in the database of IMS e.V. in order to inform me about IMS news and upcoming events and courses.

I confirm that to the best of my knowledge and belief all the information I have given on this form is true, complete and accurate. I have enclosed the required documents (certificates, supporting documents, etc.). I am aware that intentionally or negligently giving false information constitutes an administrative offense and may lead to exclusion from the admissions procedure or – if discovered at a later date – to the cancellation of my admission or enrollment.

By signing up, I agree to the IMS e.V. [Private Policy](#).

Place and Date

Signature of the applicant

### Language Skills

Since the course is held in English language only good understanding and basic form of communication of English is required. TOEFL or IELTS is not necessary.

### Statement

Please enclose a short statement for your reasons to study the course “Membrane Structures”. Additionally a description of your previous work is appreciated. This statement should comprise of textual descriptions as well as pictures and drawings. To ease the procedure we appreciate receiving these documents by email. This is necessary for selection procedure in case of more applicants than seats available.

### We like to draw your attention to the following points:

- All information concerning first degree and professional career has to be proved by certificates.
- A chronological and signed curriculum vitae has to be attached to the application form.
- We give no warranty for any original documents or certificates. Please do only attach certified copies of documents.

### Attached to the application form:

- Degree certificate and complete academic transcript (all subjects with grades)
- CV
- Scan of the passport
- Scanned pass photo (38 x 48 mm / 224 x 283 Pixels)
- Certificate of English skills, for example school report (TOEFLE or similar are not required)
- Short statement with reasons for participation in the course
- Confirmation that shows at least one year work experience in the field of civil engineering, architecture, geo-informatics, mechanical engineering, textile engineering or comparable
- Certificate of English skills, for example school report (TOEFLE or similar are not required)
- Short Description of some of your projects, if you have so far

**Please send your complete application for pre-check by e-mail to Mrs. Heike Kleine:**

[heike.kleine@ims-institute.org](mailto:heike.kleine@ims-institute.org)

After successful pre-check it is requested to send or bring the true copies of your degree certificates as well as the original signed application form. It can be sent by regular mail to:

Hochschule Anhalt  
IMS e.V., Prof. Dr. Robert Off  
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06846 Dessau-Roßlau  
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